



Republic of the Marshall Islands
Office of Environmental Planning & Policy Coordination
(OEPPC)

OFFICE OF THE PRESIDENT

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Acting for the Development of Marshall Islands Renewable Energy (ADMIRE)

Quarterly Operational Report

Project Title: Acting for the Development of Marshall Islands Renewable Energy

Project #: PIMS #N51160

Reporting Date: 3rd Quarter 2011 (July-Sept)

Input	Output	Outcome	Date Completed	Deliverables/ Status	Expenses/Obligations	Notes
Project Staff Training	Increasing Capacity of ADMIRE Support Staff	Outcome: Project Management	July-September	Salary for ADMIRE Finance Officer Manuel Henry	\$3,115.38 (71405): Contractual services)	Payment process through MoF
PMU		Outcome: Project Management		Procured Gasoline from PII to carry out ADMIRE activities and meetings	\$194 Transportation (73410) expended	Payment process through MOF
Preparation of quarterly operational and financial reports	EA Support for ADMIRE Administration in collaboration with ADMIRE Staff	Outcome 2: Enhanced Institutional Capacity	Early October	Reconciliation of finances for 3 rd quarter, operational Reports and Faceform financial report	N/a	In kind
Procurement of necessary office Equipment and services	Support for ADMIRE activities to be implemented without much delay	Outcome 2: Enhanced Institutional Capacity	August	Reimbursement gas Purchased by Project EA's personal funds while a P.O. was in process with MOF	\$25.00 (72505: Office Supplies)	To ensure timely implementation of project activities and meetings with the Steering Committee and ETF carried out, EA had to purchase gas from personal funds due to lengthy processing of Purchase Order at National Treasury.
				Purchased refreshments/snacks for Steering Committee Meeting and ETF meeting, National Climate Change Policy meeting	\$246.95 (74525: Miscellaneous/Sundries)	Payment Processed through Finance via Open PO

				with CEOs		
Stipends for Energy Survey Team	Increased Capacity of of OI	Outcome 2: Enhanced Institutional Capacity	July/August	Outer Islands Survey on appropriate sites for solar. A team was dispatched to Namu, Ujae, Lae, Mejato, Jabot. Stipends paid to Angeline Heine from RND@360USD, Carlton Abon from MICS @360USD, Erlain Milne from OEPPC @360USD and Billy Schultz @360USD. Chartered MS MATA for two weeks survey/awareness	\$1,440.00 stipend	Paid through MOF
		Outcome 5: Improve understanding of RE			\$23,115.00 paid to the MS MATA Charter	Paid with RDP through UNDP
Capacity Building	Building Capacity for RND Energy Office	Outcome 2: Enhanced Institutional Capacity	2 nd quarter and 3 rd quarter payments	Housing rental for PacTam Advisor Nick Wardrop who serves as RMI's Energy Advisor who assist MRD Energy Planning Office	\$4,500.00 (Contractual Services-Rental PacTam Advisor)	Payment Processed through MoF via Open PO. Payments for 2 nd quarter reached final processed of actual expended in 3 rd quarter
Participate in related Project Meetings and other National meetings/Conferences relating to CC and Energy	Improve understanding of RE and CC for the Outer Islands Women	Outcome 5: Improve understanding of RE		Climate Talks at the Women United together for the Marshall Islands (WUTMI) conference of women's clubs from all over the RMI focusing on the CC Policy Framework, the Energy Policy and Plan linkages to ADMIRE's activities to both, CC Impacts in regards Energy	Director OEPPC/EA ADMIRE, Secretary RND and Energy Planning Office in collaboration with SNC activities	Payment Processed through MoF via Open PO
Solar Maintenance training Programme for OI	Improve understanding and able to maintain solar in the OI	Outcome 2: Enhanced Institutional Capacity		On the job training for OI maintenance of solar with MEC in collaboration with NTC. Initial phase of informal discussions	Obligated \$10,000	

				taken place. A formal arrangement to be organized with NTC, MEC and ADMIRE Steering Committee. Expected draft TORs end of October to be reviewed by stakeholders		
				Total actual monetary paid through the National Treasury MOF	\$9,521.33	
				Total overall including RDPs	\$36,627.33	
				Total including obligations	\$42,627.33	

CHALLENGES:

- National policies for processing payments continues to be a challenge, including quotation policy which takes time away from proper implementation of projects.
- Recruitment of PM still pending and one possible candidate currently being considered by ADMIRE Steering Committee/RND. Present contract for candidate ending in October this year.

Solutions:

- Use large payments through RDPs, salaries, local consultancies and small office supplies through the Ministry of Finance
- EA to work with RND and ADMIRE Steering Committee to finalize recruitment. EA to assume PM duties until November with a view that finalized recruitment of PM completed.

Prepared by: _____

Ms. Yumi Crisostomo, EA ADMIRE